



**Forest Lake Cable Commission Meeting  
Regular Meeting  
• Notice of Agenda •**



Wednesday, January 10th, 2017 • 4:00 PM • Forest Lake City Center  
1408 Lake Street South • Forest Lake, MN 55025

- 1) CALL MEETING TO ORDER**
- 2) ROLL CALL**
- 3) APPROVE AGENDA**
- 4) OPEN FORUM**
- 5) APPROVE CONSENT AGENDA** - ACTION
  - A. Secretary’s Report:
    - a. Approve Meeting Minutes from November 15<sup>th</sup>, 2017
    - b. Approve Meeting Minutes from December 13<sup>th</sup>, 2017
    - c. Approve Payment of Commission Bills
- 6) CLOSED SESSION PURSUANT TO MINN. STAT. §13D.05, SUBD. 2(B) FOR DISCUSSION OF RESULTS OF PERSONNEL INVESTIGATION.** -ACTION
- 7) REOPEN THE MEETING** -ACTION
- 8) SUMMARY OF CLOSED SESSION**
- 9) CONSIDERATION OF EMPLOYEE DISCIPLINARY ACTION** -ACTION
- 10) APPROVE TRESURER’S REPORT** - ACTION
- 11) REGULAR AGENDA**
  - A. Consideration of 2013 Reimbursement for Tim Schingen - ACTION
  - B. New Administrative Assistant Position (*Approve Description*) - ACTION
  - C. New Administrative Assistant Position (*Authorize Recruitment*) - ACTION
  - D. Access Coordinator Exempt vs Nonexempt Status -ACTION
  - E. Approve New Hires (Filmmakers) - ACTION
- 12)UPDATES**
  - A. Columbus Council Chambers Video System
  - B. Personnel Policy Workshop Jan 7th
- 13) ACCESS COORDINATOR REPORT**
- 14) CHAIRPERSON REPORT**
- 15) ADJOURN MEETING**

*NEXT MEETING – February 14<sup>th</sup> 2018 at 4:00pm at Forest Lake City Center*

*Lakes Area Television’s mission is to collaborate with people and organizations in the communities we serve to bring quality programming and learning opportunities while being fiscally responsible under direction of the Forest Lake Cable Commission.*

*Lakes Area Television’s vision is to Educate, Inform, Entertain and Involve people within the Cities of the Joint Powers Agreement as directed by the Forest Lake Cable Commission.*